

ROUTING AND TRANSMITTAL SLIP

8 February 1989

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. MS		<i>WTF</i>	<i>9 Feb</i>
2. EXA	10 FEB 1989	<i>[Signature]</i>	<i>2/10</i>
3. ADDA	10 FEB 1989	<i>[Signature]</i>	
4. DDA	10 FEB 1989	<i>[Signature]</i>	
5. <i>DDA Registry</i>			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Believe we should talk to Leo.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

SLIP

Date

2/8/89

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	SA/DDA -7 D24 HQ		
2.	DA		
3.			
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Controller Response on
expansion of Day core

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

STAT

Phone No.

QCT

5041-10

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA

~~SECRET~~

Compt 89-174



7 February 1989

MEMORANDUM FOR: Executive Director

FROM: Leo Hazlewood
Comptroller

SUBJECT: Agency Day Care Services

1. Ross brought the DDA's memorandum to my attention. Before you agree to this proposal, it seems to me that some things have to be made explicit:

- We are stating a goal of a day care center on each major Agency compound. Is that our policy?
- We will be able to accommodate 100 children at Headquarters when the new facility opens, although many believe that a substantially greater requirement exists. Do we have any idea of the size of the day care requirement on other Agency compounds?
- We are told that \$170,000 is needed for our share of a joint facility in Reston, but nothing is provided to support those figures. Given our past experience with the costing of the Headquarters day care center, someone needs to look at these estimates before we proceed.
- Since CIA funds would have to be transferred (via the Economy Act) to another government agency for the Reston day care center, we need to know in some detail how the program will be administered before any deals are struck.

2. If you want to move on this proposal, my inclination would be to instruct the DA to absorb the costs in FY 1989 and then to add \$120,000 to OP's budget for FY 1990. The funds would be earmarked for Reston day care costs from that point onward and would be inflated in future years. Left unstated in this is who will cover future increases and overruns.

3. Please let me know if you need anything further on this subject.

Leo Hazlewood~~SECRET~~

R1DG-10-AR

SUBJECT: Agency Day Care Services

Distribution:

- 1 - ExDir
- 1 - ExReg
- 1 - Compt Subject
- 1 - Compt, D/Compt
- 1 - C/AG
- 1 - AG Chrono

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Comptroller:LHazlewood:tlw (7 Feb 89) (Compt 89-174) (DCompt #136)